

# OUR CLIQUE BOOTH



**FUN, AFFORDABLE, EASY TO USE**

## *HOW TO SET UP*

1. Remove all parts from the hard case. You will have:
  - a. 3 rectangle pieces for the stand with extension cord inside
  - b. 1 footplate
  - c. 1 ring light
  - d. 1 box of hardware: 2 long screws, 8 short screws.
2. You will also have a round soft case with the light ring inside. You will need this later in set up.
3. Put foam separators back into hard case and move to the side.
4. Connect the stand – parts are marked A, B, C. Insert A into B, and B into C, using the supplied short screws.
5. Connect the footplate to the bottom piece marked C. Run the interior power cord out the bottom of the footplate.
6. On a flat surface, bring stand to upright position.
7. Prepare your iPad. Be sure to use iPad version 9.7 or older. If you don't have one, we can rent one to you.
  - a. Install software app
  - b. Set your software settings for overlays, stickers, etc.
8. Install the iPad into the back area of the light ring. To do this, remove the back plate, be sure your iPad is in the correct position – facing forward, vertically, with the power button toward the bottom of the light ring. Place the back plate behind the iPad, and screw in using the 2 supplied screws that you removed to take the back plate off.

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9. Plug the supplied iPad power cord into your iPad.

10. Adjust the light ring – there are dials on the backside at the bottom of the light ring, that will let you adjust warm/cool light and low/bright light. This is easier to do before it is on the stand, but you can also make any adjustments once it is installed by reaching behind the light ring at the bottom. Be sure to turn the power switch to 'DC'.



11. Plug in provided power supply to light right.

12. Add the light ring with the iPad to the top of the stand, using the supplied long screws.

13. Plug in the power cord that comes out of the bottom of the stand into your own extension cord if needed and plug into the wall outlet.

Our Clique Booth is ready to go! Do a few test shots prior to your event starting and be sure to adjust lighting on the light ring if the location of the booth has lighting changes throughout the event.

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## ***PACK UP***

1. Break down all the pieces in reverse order from the SET UP instructions.
2. Place the hardware back into the provided box and put it in the hard case.
3. Put the footplate flat in the bottom of the case first. Then put the rectangle sections of the stand in the case. Place a piece of thin foam between each rectangle section, and a piece of thick foam on each side. Put hardware box on top of thick foam piece. Refer to image shown here.



4. Put light ring into soft round case.

That's it, you're done! Call or email us to schedule pick up or return of Our Clique Booth. And make sure to let us know how you enjoyed it by leaving a great review on our Facebook page!

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